



---

## Essex Synchronized Skating Classic

Saturday, November 11, 2023

Hosted by The Essex Skating Club of New Jersey, Inc.

Richard J. Codey Arena at South Mountain, West Orange, NJ

### I. COMPETITION OVERVIEW

The Essex Synchronized Skating Classic will be conducted in accordance with the rules and regulations of U.S. Figure Skating, as set forth in the [current rulebook](#), and current Compete USA handbook as well as any pertinent updates that have been posted on the U.S. Figure Skating [website](#).

This competition is open to all eligible, restricted, reinstated or readmitted persons as defined by the Eligibility Rules.

Skaters must be a currently registered member of a U.S. Figure Skating member club, Learn to Skate USA® member, a collegiate club or who is an individual member in accordance with the current rulebook. For non-U.S. citizens, please refer to the [rulebook](#) for more information.

### II. ELIGIBILITY

#### Synchronized

#### Skating

Synchronized Skating:

- For synchronized skating teams, this competition is not requiring that skating skills test requirements for the team's level be met, except for the maximum allowed at the Compete USA levels (Snowplow Sam Synchro and Aspire levels).

#### EVENTS OFFERED:

[Program requirements for the events listed below can be found here: usfigureskating.org – Skate – Compete – Program Requirements](#)

This event will follow program requirements for the 2023-2024

SYNCHRONIZED SKATING	JUDGING	Team Fee	Skater Fee
Aspire 1	6.0	\$250	\$10
Aspire 2	6.0	\$250	\$10
Aspire 3	6.0	\$250	\$10
Aspire 4	6.0	\$250	\$10
Preliminary	6.0	\$250	\$10

Critiques will be available for all teams, regardless of whether they are competing or not. Critiques will also be available to all teams in divisions that do NOT qualify for the US National Synchronized Skating Championship. The critiques will be given by appointed USFS judges and technical specialists. The critique session will be 15 minutes in length and cost \$300 per team, with no per skater fee.

#### **OUR COMMUNITY:**

U.S. Figure Skating is dedicated to fostering a culture of belonging and community that is welcoming for all individuals. We are committed to championing diversity, equity and inclusion and understand its value in combating discrimination and challenging inequalities necessary to develop champions both on and off the ice. We are actively working toward developing equitable practices and policies that foster safety and empower all individuals to authentically pursue their unique path in all areas of our sport. We stand firmly on the belief that our members are the most important asset to our organization and that our differences are meaningful and strengthen our sport. We believe that skating is for everyone.

#### **NON-DISCRIMINATION:**

U.S. Figure Skating commits in policy, principle and practice to sustain a non-discriminatory approach on and off the ice for all members. We strive to provide equal opportunity for all despite their varied backgrounds, experiences and identities, and want all members to feel valued and respected at every level of organization. U.S. Figure Skating's SkateSafe® Program receives, investigates and addresses allegations of discrimination or harassment throughout its membership and the organization. Please refer to the [SkateSafe® Program Handbook](#) for further definition of harassment, discrimination and abuse.

By attending this event, all participants are willingly committing to upholding U.S. Figure Skating's Code of Ethics (*GR 1.01*) and Code of Conduct (*GR 1.02*), as detailed within the [U.S. Figure Skating Rulebook](#).

To report a concern of discrimination or harassment to U.S. Figure Skating, please visit [www.USFigureSkating.org/SkateSafe](http://www.USFigureSkating.org/SkateSafe) or email [SkateSafe@USFigureSkating.org](mailto:SkateSafe@USFigureSkating.org).

#### **COMPLIANCE:**

For full details about participant compliance requirements, refer to the U.S. Figure Skating SkateSafe®

webpage: <https://www.usfigureskating.org/skatesafe#compliance>.

## **COACHES**

To be an eligible coach at a non-qualifying competition, coaches must meet the applicable compliance requirements and verified by U.S. Figure Skating. Coach compliance falls into two categories, Coach Compliance (includes choreographers) and Learn to Skate USA® Instructor Compliance. Details regarding compliance requirements can be found [HERE](#). All compliance requirements must be met at the time of check-in to access the competition, no exceptions.

Coaches of foreign athletes: If you are a coach of a foreign athlete only, you are not subject to U.S. Figure Skating coach compliance and will only be asked to provide a letter of good standing for the federation your athlete represents.

Two coaches' credentials and two team service personnel credentials will be provided per team.

## **TEAM SERVICE PERSONNEL**

Teams are permitted a maximum of two team service personnel. Team service personnel must have a current U.S. Figure Skating membership, a green lighted background check and completed SafeSport™ Training. All compliance requirements must be met at the time of check-in to access the competition, no exceptions. Team service personnel is defined as those indicated as a team manager and/or team service personnel planning to attend the competition with the team.

## **MANDATORY ATHLETES**

Athletes age 18+ as of the competition start date who will be competing on a team (i.e., synchro, ice dance, pairs, shadow dance, theatre, etc.) with at least one Minor Athlete must complete SafeSport™ Training. \*

Minor athletes who turn 18 mid-season are encouraged to seek parental consent to take the online SafeSport™ Training early to avoid any disruptions in their ability to participate as the training is required upon turning 18. The athlete will not be compliant until they have completed the training and their Members Only portal reflects completion. Please email [skatesafe@usfigureskating.org](mailto:skatesafe@usfigureskating.org) for instructions or questions regarding parental consent.

## **III. REGISTRATION INFORMATION**

### **ONLINE REGISTRATION VIA EMS (Synchro and TOI teams):**

All teams are required to register online via Entryeze. Anyone listed as a team manager or coach for a team in their Members Only Team Profile will be able to access the registration system. Registration for the competition is not considered final until online payment has been received. Online payment via credit card is the only form of accepted payment for registration in EMS.

**Registration deadline will be on Sunday, October 22, 2023 at 11:59pm Eastern Time.**

**Music upload deadline will be Sunday, October 29, 2023 at 11:59pm Eastern Time.**

## **CRITIQUES/FEEDBACK**

Critiques will be available to teams at all competitive levels, as well as Pre-Juvenile and Open-Juvenile

teams.

### **MUSIC SUBMISSION/UPLOAD:**

EMS MUSIC UPLOAD: Teams participating in events with music are required to upload their music to EMS no later than October 29, 2023 at 11:59pm Eastern Time. After this date, skaters will be locked out of this feature and subject to a \$50 late fee. The late fee will automatically be added to each skater's cart who doesn't meet this requirement by the deadline. Late fees will not be removed under any circumstances and must be paid prior to receiving the skater credential onsite.

EMS SKATER MUSIC UPLOAD HOW TO: [CLICK HERE](#)

If you need assistance, email [productsupport@usfigureskating.org](mailto:productsupport@usfigureskating.org)

Competitors must also have available a backup copy of their competition music on a cell phone and it must be immediately available rinkside whenever the skater competes. If the phone does not have the standard round headset connector, an appropriate adapter, such as an Apple Lightning connector or Samsung USB-C adapter is required to be attached. The phone should be presented to the music person with the file ready to play, phone in airplane mode and volume turned to maximum.

### **REFUND POLICY**

Entry fees will not be refunded after entry deadline unless no competition exists or the event is canceled. There will be no refunds for medical withdrawals.

### **LIABILITY:**

U.S. Figure Skating, Learn to Skate USA®, Essex Skating Club of NJ, Inc., The Essex County Department of Parks and Recreation and the Richard J. Codey Arena at South Mountain accept no responsibility for injury or damage sustained by any participant in this competition. This is in accordance with Rule 1600 of the official U.S. Figure Skating Rulebook.

## **IV. COMPETITION DETAILS**

### **FACILITIES:**

Richard J. Codey Arena at South Mountain  
560 Northfield Avenue, West Orange, NJ 0752  
[essexcountyparks.org](http://essexcountyparks.org)

The Rink is 200' X 85' with arena seating for 2500. A snackbar is in the arena, with additional fast food restaurants within walking distance of the facility.

### **Locker Rooms and Changing Areas**

Locker rooms and changing areas will NOT be available this competition. All athletes are expected to arrive at the arena ready (costumes, hair, make-up etc.). Athletes will be provided with an area to put skates on but changing will not be permitted in these spaces.

### ***US Figure Skating Travel Policy:***

All travel must strictly adhere to Two-Deep Leadership requirements. An Adult Participant cannot transport a Minor Athlete one-on-one and Two-Deep Leadership requirements must be adhered to at all times during In-Program travel, by transporting at least two minors or a second Adult Participant. An Adult Participant cannot share a hotel room or other sleeping arrangement with a Minor Athlete(s). Full details of the SkateSafe® Travel Policy and any exceptions can be found starting on page 12 of the [SkateSafe® Handbook](#).

### **Official Website and Updates**

It is the responsibility of each competitor, parent and coach to check the club website frequently for any schedule changes and/or additional information pertaining to the competition.

QR codes will be available at the arena on the day of the competition for both the competition schedule and results (two separate QR Codes)

### **SCHEDULE**

Competitors may be scheduled on any day or time during the announced dates of the competition. The competition and practice ice schedule will be available after the close of entries. All participants will be notified via email once available.

### **ONSITE CHECK-IN:**

Check-in will open on Saturday, November 11, 2023, one and one half hour prior to the start of the first event. The registration table will be in the foyer of the arena between the sliding doors.

### **AWARDS:**

Medals will be presented to all rostered skaters on teams placing 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup>. If any event has more teams than that, all rostered skaters on teams placing 5<sup>th</sup> and 6<sup>th</sup> will receive ribbons. No event will have more than six teams competing

### **VOLUNTEER INFO:**

All members who volunteer for the event will have the time credited to their annual volunteer time for the 2023-2024 skating season. Volunteer spots will be allotted in one-hour time slots.

Some volunteer opportunities are for registration, ice monitor, accompany teams to the on-ice staging area, collecting skate guards, to name a few. Please check with Volunteer Genius, our on line reservation system for all of the available times and locations around the rink

### **PHOTO/VIDEO:**

Entry fees include one video per team. The video will be sent to the primary coach of each team.

### **VOLUNTEER COMPLIANCE:**

All volunteers who interact with team members must be in compliance with the US Center for Safesport and USFS Skatesafe requirements. Opportunities are available for Essex Skating Club Members to serve as ice monitors, tea escorts to the rink, collection of skate guards at the entrance and distribution of skate guards at the exit of the competition ice, among other positions.

### **CONTACT INFORMATION:**

Competition website: [Essexskatingclub.org](http://Essexskatingclub.org)

For questions, please contact the following individuals:

Competition Chair:	Lynn Gordon Cindy Lee	<a href="mailto:Essexsynchro23@gmail.com">Essexsynchro23@gmail.com</a> <a href="mailto:Essexsynchro23@gmail.com">Essexsynchro23@gmail.com</a>
Chief Referee:	Michele Blatt	<a href="mailto:Essexsynchro23@gmail.com">Essexsynchro23@gmail.com</a>